

Administration Committee

2003-02-19 14:00:00.0

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2005-05-23 17:31:11.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

Roll Call

1.

Action: Confirm Quorum

Closed Session

2. *The Committee will meet in closed session pursuant to Government Code Section 54956.9(a) to confer with counsel regarding the following existing litigation: Bayview Hunters Point Community Advocates et al., MTC et al., U.S. Dist. Ct. N. Dist., S.F./Oakland Div. Case No. C-01-0750 (TEH), 02-17352 (9th Circuit).*

Reconvene in Open Session - Report - Proposed Action

3.

Action: Approval

Minutes - Meeting of January 8, 2003*

4. **Action:** Committee Approval

• [1_A&O_minutes_January_03.doc](#)

Monthly Financial Statements*

5. **Presented by:** E. Sun

Action: Receipt

Investment Report January 2003*

Presented by: B. Mayhew

6.

Action: Receipt

• [INVEST_REPTdec2002-remove_links.xls](#)

-
- [MTC Investment report december 2002 - mayhew.doc](#)

7. Consent

Resolution No. 1058, Revised - Commission Procedures, Travel Reimbursement Claims for Citizen Advisory Committees*

- a) **Presented by:** C. Alvarado

Action: Commission Approval

- [Res1058AppendixD.doc](#)

8. Contracts

Contract Amendment - Special Litigation Counsel: Allen, Matkins, Leck, Gambell, & Mallory, LLP*

- a) **Presented by:** F. Chin

Action: Committee Approval

- [Litigation Counsel TCM2 #3-Chin.doc](#)

Contract - Transportation Affordability Study: Public Policy Institute of California*

Presented by: E. Baker

b)

Action: Committee Approval

- [PPIC Transportation Affordability Study E Baker.doc](#)

These items are proposed contracts with various consulting firms and other vendors to provide MTC with goods and professional services to carry out the agency's work program.

Resolution No. 3445, Revised, MTC's FY 2002-03 Agency Budget Amendment*

Amends the agency budget to (1) add prior year revenues, (2) adjust revenue estimates, (3) increase expense, (4) add prior year encumbrances and (5) add \$40 million revenue and expense for Regional Express Bus.

9. Presented by: S. MacKusick

Action: Commission Approval

- [03budamend3.mackusick.doc](#)

- [tmp-3445.doc](#)

10. TransLink® Fare Payment System*

Presented by: A. Flemer

Action: Information/Committee Approval

TransLink® Governance and Decision-Schedule; Contract Amendment: Karen Antion Consulting

- a) *Staff will brief the Committee on the recent progress toward a decision for Phase 2 implementation, including TransLink® governance and seek an extension of MTC's contract with Karen Antion to implement the decision schedule.*

- [TransLink Governance Antion Contract.doc](#)

TransLink® Budget and Contract Change Order: Motorola, Inc.

Staff will request a project budget amendment for TransLink® operations and seek the

- b) *Committee's approval of a Contract Change Order for BART fare gate integration proof of concept.*

- [TransLink Budget and Change Order 26 Motorola.doc](#)

Business Meeting Expenses

11. Presented by: S. Heminger

Action: Committee Approval

12. Other Business/Public Comment

13. Adjournment

Next meeting

2003-03-05 13:30:00.0

BART Board Room

800 Madison Street

Oakland, California

* Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

*** The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5)

+ Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/464-7787.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.